

Take 5 for Safety

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NATIONAL LABORATORY

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Working Alone Guidance

Assist supervisors, both Science and Operations, in determining whether activities performed by workers should be performed alone

Assesses the Risk

Appropriateness of working alone

- Location of the work
- Length of time the work will be conducted
- Forms of communication are available for employees
- Type or nature of the work - Is it a high risk activity

Characteristics of the individual who is working alone

- pre-existing medical conditions, level of experience and training, is the individual accustomed to working alone

Establishing Controls

- Observation and/or communication equipment
- “Person down” systems
- Special training
- Limitations/prohibitions of certain tools or process

Expectations

- Managers, Group Leaders, and Supervisors must be observing and interacting with their staff in their workspace
- Determine if work is performed as planned
- Ensure workers understand C-AD procedures
- Ensure workers are following rules



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